



## ***CUBAN MEDICAL SERVICES***

### ***ACADEMIC SERVICES***

### ***ANNOUNCEMENT FOR POSTGRADUATE ACADEMIC SERVICES***

### ***REGISTRATION REQUIREMENTS AND GENERAL INFORMATION***

*290 years of experience in Health Sciences teaching at the service of the world*

The Universities of Medical Sciences of Cuba extend their most cordial welcome to those interested in initiating studies of academic formation and professional improvement in our island of the Caribbean Sea whose greatest treasure are its inhabitants and natural beauties, within a framework of peace and citizen safety unparalleled in the world.

Cuba has 13 medical science universities, as well as multiple postgraduate (CEP) and health research centers, which offer the possibility of satisfying professional training and improvement at the request of governments, institutions, groups or individuals.

These academic institutions are authorized by the legal mechanisms established by the Cuban State for such purposes, under the direction of a Rector and with a categorized cloister, in certified scenarios, which gives the right to issue university certification documents of any level.

In Cuba there is a National Accreditation System, whereby, in each university campus, the scenarios for training in the different careers and postgraduate studies offered are certified, in order to guarantee the fulfillment of the activities described in the Programs of study. The program of study is unique for the whole country and its implementation is carried out equally for all.

The teaching activity of health postgraduate in Cuba includes training in more than 50 medical specialties, 5 Stomatological, 3 nursing and one of Health Psychology, which are offered to graduates of homonymous careers. In addition, there are at least 22 master's degrees, doctoral programs in health sciences and other professional improvement activities such as courses, trainings and diplomas. In some cases, training activities, particularly in the practical field, can be complemented by universities in other countries.

As a principle and in order for the degree to be approved where the applicant will practice, the addition of other contents and objectives in the study program is admitted, after conciliation with the university authorities and Comercializadora de Servicios Médicos Cubanos (CSMC). In no case will content be removed at the request of the applicant, except for those that are processed through the validation and proficiency tests provided for in the regulations of the postgraduate program.

For the different courses it is necessary for non-speaking students to have the Spanish language approved, or in default to study the 20-week program established for it. In the case of improvement activities or other, it is possible to do it in English, or even in other languages, which should be consulted in a specific way for each case.

Other academic possibilities are available, just contact us and together we can make them come true.

Welcome!

The Comercializadora de Servicios Médicos Cubanos, S.A. (CSMC, S.A.) is the only authorized entity to commercialize the **academic health services** in Cuba.

The requests are made personally through the email [docencia@smcsalud.cu](mailto:docencia@smcsalud.cu) without the need for intermediaries, with the exception of intergovernmental agreements.

Once your request has been sent, you must be informed of the receipt by CSMC, S.A. and then, within 90 days, you will receive the letter of acceptance from the University of Medical Sciences where you were located.

The interested party should respond shortly if it accepts the assigned university or not. As long as you agree with the location that has been possible, the direction of this university will be in charge of establishing the necessary link, until the end of its studies.

Grants are decisions of Cuban Medical Services, who reserves the right of admission.

Applications are received throughout the year without deadlines.

The specialties will begin each year in January (for applications received between September and December) and September (for applications received between January and August).

The activities of professional improvement (courses, trainings, internships or diplomas, which can be from a week to a year) will start according to the date they are offered or also at the express request of the applicant, as long as it is possible.

Applications for specialties will be registered in a database and are valid only for the academic period for which it was requested. If you do not enter in this period, you must make the formal request corresponding to the next academic year's announcement.

## **REGISTRATION REQUIREMENTS**

1. **Photocopy of the Professional Title** legalized by the Embassy of Cuba in the country where it was obtained.

Foreign citizens who have not obtained their higher education degree in a higher education center in Cuba, and are interested in register in an academic postgraduate program must present the original title legalized by the Cuban Embassy in the country where they obtained it, legalize it in the Ministry of Foreign Affairs of Cuba and then present it in the Legal Department of the Ministry of Higher Education for recognition or validation. The above constitutes a requirement to be accepted as a student of the program. If necessary, an official translation into the Spanish language must also be included.

2. **Passport** duly updated. The data that appears in the official document are the compulsory reference to verify the legality of all the documents submitted by the applicant and through this will be made all the documents that the institution issues.

3. **Curriculum Vitae** (Summary of your academic resume)

4. **Photocopy of academic grades certification** of the career the applicant is graduated, when referred to postgraduate activities, duly legalized at the Embassy of the Republic of Cuba in the country of origin or residence

5. **Health Certificate**, obtained in a period of no more than three months before beginning the studies and legalized at the Embassy of the Republic of Cuba in the country of origin or residence, proving that the applicant does not have any disease that invalidates it to study in our country, according to the list of conditions established that are detailed in ANNEX 1. The infringement of this requirement implies the immediate return to the country of origin or residence applying the discount regulations established for this.

6. If during the international sanitary control to which the student is subjected to his or her arrival or afterwards, he is diagnosed with an invalidating illness or pregnancy, also implies the immediate return to his country of origin or residence, applying the discounts established.

7. **Document certifying that you do not have a criminal record** legalized by the Embassy of the Republic of Cuba in your country of origin or residence.

8. **Cuba's Health insurance** can be bought from health insurance provider ASISTUR, which can be purchased prior to or within one week of arrival in Cuba. If the student has one can bring it and ASISTUR determines if it is valid and / or compatible with the ones it offers.

For the acquisition of the health insurance established by law of the Cuban state, the cost must be coordinated with the company ASISTUR, through the website: <http://www.asistur.cu/>. Information on the coverage provided by the health insurance can be obtained through the following electronic address: [http://www.asistur.cu/seg\\_gm.pdf](http://www.asistur.cu/seg_gm.pdf).

It should be coordinated with the company ASISTUR if they accept health insurance that the students have in the country of origin. The price of these insurance depends on age, sex, diseases, etc. There are health insurances purchased in the country of origin or in other countries that are homologated with insurance from ASISTUR, the only entity authorized to determine its approval or not.

CORREDOR ASISTUR, S.A.

ADDRESS: Paseo del Prado, No. 2018, between Trocadero and Colón

Tel: (53-7) 866 4499/866 8920/866 8339/867 1314/867 1315

FAX: (53-7) 866 8087

In all cases, upon arrival in Cuba, the student must immediately go to the University of Medical Sciences that accepted it for the completion of the International Sanitary Control, which is mandatory for approximately 10 days.

During this period the student will be able to choose accommodation and meals in the facilities of the university in case of availability, which he will pay in cash according to the prices established for this concept in the facilities of the National Health System.

The date established for the beginning of the specialties is the first week of January and September of each year. In all cases, the student must submit at least 10 days before the beginning of the academic year for the completion of their registration and international health control in the UCM where the place has been assigned.

For postgraduate students (residents) who request accommodation with meals included in student residences belonging to or linked to the National Health System, only is offered Modified American Plan (MAP), which includes accommodation, breakfast and dinner in the evening. On Saturdays, Sundays and holidays you will have the right to lunch. The meals schedule established by each institution must be taken into account and the delivery of the food outside the institution is not guaranteed.

The Universities of Medical Sciences in Cuba are located in different provinces of the country: Pinar del Río, La Habana, Matanzas, Cienfuegos, Villa Clara, Sancti Spíritus, Ciego de Avila, Camagüey; Las Tunas, Holguín, Granma, Santiago de Cuba and Guantánamo.

The Studies Program for each specialty is unique throughout the country and its implementation is carried out under the same conditions for all postgraduate residents, both Cubans and foreigners.

The title to obtain by the graduates of the specialties is: Specialist in ... "name of the specialty".

### **On applications for extensions of postgraduate studies:**

If the student is late in developing the execution of his academic program, for reasons not attributable to the institution, he may submit a request for extension to the authorities of his university, which would be analyzed and if approved, he will have to pay the sum calculated according to the extra time to be extended. Similar treatment will have the addition of content and / or objectives to the study program for the student interest.

### **Economic benefits for all students graduated from Universities of Cuban Medical Sciences.**

A discount of up to three percent (3%) of the value of the academic year is authorized if full payment is made before the start of the academic year.

Exceptionally, graduates of Cuban medical science universities shall be entitled to a one-time discount on the total tuition fee in the event that they apply to continue their studies in one of the postgraduate modalities provided for in this Resolution and in the way described below:

It benefits from the following discounts, on one condition only:

- a) More comprehensive graduate of the university up to fifty percent;
- b) More comprehensive graduate of the faculty up to thirty percent;
- c) Graduated with a Gold Degree up to twenty percent;

All other graduates are entitled to one of the following discounts:

- a) Medical science specialties up to ten percent;
- b) Master's and doctoral degrees up to five percent;
- c) Professional upgrading activities up to ten percent.

## **PRICES ESTABLISHED FOR THE SPECIALTIES OF MEDICAL SCIENCES**

Registration has a cost of **1,000.00 USD** for all medical, Stomatological and nursing specialties and this value is independent of the prices of the specialties.

In addition to the enrollment the price for **each academic year** is established according to the classification groups of the specialties.

Prices for academic services include:

- Right to attend all lectures and optional activities, both theoretical and practical,
- Right to all exams, including final state examination.
- Certification of grades for academic periods and the final.
- Delivery of a specialist title legalized by the University at the end of the specialty.
- Use of library services during studies,
- Access to sports and cultural areas of the medical university and participation in its different manifestations,
- Scientific advice for research work and Completion of Residence Work.

### **Medical specialties on announcement according to groups and academic years**

<b>Grupo I</b>	<b>Grupo II</b>	<b>Grupo III</b>	<b>Grupo IV</b>
Human Anatomy (4years)	Allergy (3years)	Angiology and Vascular Surgery (4years)	Dermatology (3 years)
Biostatistics (2years)	Pathology Anatomy (3 years)	Anesthesiology y Reanimation (4 years)	Reconstructive and burned patients Surgery (4 years)
Embryology (4 years)	Clinical Biochemistry (4 years)	Cardiology (3 years)	Imaging (3 years)
Geriatrics and Gerontology (3 years)	Pharmacology (4 years)	General Surgery (4 years)	

Hygienic and Epidemiology (2 years)	Normal and Pathological Physiology (4 years)	Cardiovascular Surgery (6 years)	
Histology (4 years)	Clinical Laboratory (3 years)	Pediatric Surgery (4 years)	
Speech Pathology and Phoniatics (3 years)	Sports medicine (2 years)	Coloproctology (3 years)	
Comprehensive General Medicine (3 years)	Physical and Rehabilitation Medicine (3 years)	Endocrinology (3 years)	
Natural and Traditional Medicine (3 years)	Internal Medicine(3 years)	Gastroenterology (3 years)	
Pneumotisiology (3 years)	Microbiology (4 years)	Clinical Genetics (4 years)	
Rheumatology (3 years)	Pediatrics (3 years)	Gynecology and Obstetrics (4 years)	
	Infant Psychiatry (3 years)	Hematology (3 years)	
	Psychiatry (3 years)	Immunology (4 years)	
		Intensive and Urgency Medicine (3 years)	
		Nephrology (3 years)	
		Neonatology (3 years)	
		Neurology (3 years)	
		Neurosurgery (4 years)	
		Oncology (3 years)	
		Ophthalmology (3 years)	
		Orthopedics and Orthopedics Surgery (4)	
		Ear, Nose & Throat ENT(3 years)	
		Urology (4)	

### **Payment terms for all self-financed specialty studies**

- The 1,000.00 CUC for registration must be paid at least 15 days before your arrival; the rest can be transferred in full or by installments as established in the table below

SPECIALTIES	AT THE BEGINNING	END OF THE FIRST SEMESTER	BEFORE EXAMINING
<b>GROUP I OF 12.000,00</b>	4.000,00	4.000,00	4.000,00
<b>GROUP II OF 14.000,00</b>	5.000,00	5.000,00	4.000,00
<b>GROUP III OF 17.000,00</b>	6.000,00	6.000,00	5.000,00
<b>GROUP IV OF 23.000,00</b>	7.000,00	8.000,00	8.000,00

If at the beginning of the course the corresponding payment has not been made, the registration or continuity of studies will not be official, which implies the loss of the right to participate in the teaching activities, in all its organizational forms.

**Stomatological specialties in the announcement according to groups and academic years**

<b>Group III</b>
Maxillofacial Surgery (3 years)
Comprehensive General Stomatology (2 years)
Orthodontics (3 years)
Parodontology (3 years)
Prostheses (3 years)

**Price for Medical and Stomatology specialties**

<b>GROUP</b>	<b>PRICE FOR EACH ACADEMIC YEAR</b>
Maxillofacial Surgery (3)	17.000,00 USD
Comprehensive General Stomatology (2)	17.000,00 USD
Orthodontics (3)	17.000,00 USD
Parodontology (3)	17.000,00 USD
Prostheses (3)	17.000,00 USD

**Payment installments for all self-financed studies of Stomatological specialties:**

- The 1.000,00 USD for tuition must be paid at least 15 days before your arrival, the rest can be transferred in full or by installments as set out in the table below:



<b>SPECIALTIES</b>	<b>AT THE BEGINNING</b>	<b>END OF THE FIRST SEMESTER</b>	<b>BEFORE EXAMINING</b>
<b>GROUP III OF 17.000,00 USD</b>	6.000,00	6.000,00	5.000,00

## **NURSING**

### **Specialties on announcement**

1. Community Nursing (3 years)
2. Infant-Maternal Nursing (3 years)
3. Intensive and Emergency Nursing (3 years)

### **Price for Nursing Specialties**

<b>Specialty</b>	<b>At the beginning</b>	<b>End of the 1<sup>st</sup> Semester</b>	<b>Before examining</b>	<b>Total price (USD)</b>
Community Nursing	4,000.00	4.000.00	4.00.00	12.000.00
Infant-maternal Nursing	5.000.00	5.000.00	4.000.00	14.000.00
Intensive and Emergency Nursing	5.000.00	5.000.00	4.000.00	14.000.00

### **Payment installments for all self-financed studies of Nursing specialties:**

- The 1.000,00 USD for registration must be paid at least 15 days before your arrival, the rest can be transferred in full or by installments as set out in the table below:

<b>Specialties by Group ( Price in USD for each academic year)</b>	<b>At the beginning</b>	<b>End of the 1<sup>st</sup> Semester</b>	<b>Before examining</b>
<b>Group I Community Nursing: 12.000.00</b>	4,000.00	4.000.00	4.00.00
<b>Group II Infant-maternal Nursing 14.000.00</b>	5.000.00	5.000.00	4.000.00
<b>Group II Intensive and Emergency Nursing 14.000.00</b>	5.000.00	5.000.00	4.000.00

## HEALTH PSYCHOLOGY

### Specialty in Announcement for Graduates in Psychology

- Health Psychology ( 2 years)

Cost for the specialty of Health Psychology

The **USD 1,000.00 USD** for registration must be paid at least 15 days before your arrival, the rest can be transferred in full or by installments as set out in the table below

Specialty Group II	1st year	2nd year	Total Price USD
Health Psychology	12.000,00	12.000,00	24.000,00

### Payments deadlines

Health Psychology	At the beginning	End of the First Semester	Before the exam
	4.000,00	4.000,00	4.000,00

## MASTERS

### Master Programs on announcement

Name of the Master Programs	Accreditation	Duration Time	Credits of the program	Coordinating Center
Bacteriology y Mycology	Excellence	2 years	91	IPK
Parasitology	Excellence	2 years	120	IPK
Epidemiology	Excellence	2 years	110	IPK
Virology	Excellence	2 years	119	IPK
Primary Health Attention	Excellence	2 years	83	ENSAP
Primary Health Attention	Excellence	2 years	84	Santiago de Cuba UCM
Public Health	Excellence	2 years	80	ENSAP
Public Health	Excellence	2 years		Santiago de Cuba UCM
Health Psychology	Excellence	2 years	80	ENSAP
Promotion and Health attention	Excellence	2 years	76	ENSAP
Health Economy.	Excellence	2 years	86	ENSAP
Infectology and tropical diseases	Certified	2 years	More than 70	IPK

Research in Atherosclerosis	Excellence	2 years	112	CIRAH
Health and Disaster	Certified	2 years	90	ENSAP
Pharmacoepidemiology	Excellence	2 years	97	ENSAP
Odonto-stomatology children and youth	Certified	2 years	71	Villa Clara UCM
Odontogeriatrics	Certified	2 years	82	Habana UCM
Genetic Counseling	Certified	2 years	82	Habana UCM
Medical Control of Sports Training	Certified	2 years	100	Habana UCM
Community Mental Health	Certified	2 years	79	Habana UCM
Medical Education	Certified	2 years	88	Habana UCM
Diagnosis means	Certified	2 years	75	Santiago de Cuba UCM
Natural Medicine in the Comprehensive Care of the Patient	Certified	2 years	96	Santiago de Cuba UCM
Nursing	Certified	2 years	78	Santiago de Cuba UCM

All masters of Excellence have a price of USD 10,000.00 USD within which the registration is included (1.000, 00 USD). The rest of the masters have a price of 8.000,00 USD within which the registration is also included (1.000, 00 USD).

Payments must be made in two equal installments of US \$ 5,000.00 or US \$ 4,000.00 depending on the price of the same, which must be made before the beginning of the studies and the second before the start of the second year, all by Bank transfer or payments on line through pasarela payment.

Once the payment of the registration is made, it is not refundable, regardless of the cause of cancellation of the studies.

Failure to comply with payments on the due dates means the non-continuation of studies, which may lead to cancellation of the contract if it is an unjustified and repeated fact. Any damage generated in its formation by this situation is of the total responsibility of the student.

The payment that is made is for years of study, so that the suppression of contents by validation or examination of sufficiency, or by advance or reduction of the study times according to the rules of the postgraduate course, do not imply refunds of the subscribed.

## Doctor Program

Applications for doctoral programs should be addressed to the following e-mail addresses (or both at the same time):

[docencia@smcsalud.cu](mailto:docencia@smcsalud.cu)

[unimedestudios@infomed.sld.cu](mailto:unimedestudios@infomed.sld.cu),

[gradosiscmh@infomed.sld.cu](mailto:gradosiscmh@infomed.sld.cu)

They must be approved by the competent authorities of the University of Medical Sciences or Research Center corresponding with the subject of research and its possibilities of development in those institutions. To do this, the applicant must submit the research topic and the doctorate he is applying for.

The research topics will always be related to scientific problems in the country of origin of the applicant, although in an exceptional way, as the case may be, the research could be carried out in Cuba.

Once your request is approved, you will be notified electronically to begin the necessary arrangements.

The doctoral programs have a maximum of four years which does not mean that they cannot be done in less time. . The minimum time of stay in Cuba, for the realization of the same is one year, divided this time in stages throughout the chosen doctoral program, according to the requirements of the research development process and the presentation of minimum candidate exams, pre defense and defense of the degree. (Instruction No. 1 of 2011 of the Ministry of Higher Education).

The titles that can be obtained, according to the research topic, are the following:

- PhD in Medical Sciences
- PhD in Stomatological Sciences
- PhD in Health Sciences
- PhD in Medical Education Sciences
- PhD in Nursing Sciences

The modalities and prices are:

#### **Doctorate of Partial dedication**

Price: 12.000,00 USD

Duration; 4 years

Minimum stay in the Cuban institution: 1 year (divided by stages, according to the requirements of the development schedule)

Registration: 1,000.00 USD (payment by bank transfer before the start date of the program)

Minimum candidate exams: The payment must be made by bank transfer 30 days before the exam date which is broken down as follows:

- Foreign Language 1,000.00 USD (languages approved for Spanish speakers are English, French and German)
- Social Problems of Sciences: 1,000.00 USD
- Specialty: 1,000.00 USD
- Pre-defense: 1,500.00 CUC (payment must be made by bank transfer 30 days before its completion).
- Defense: 2,500.00 (payment must be made by bank transfer 30 days before its completion)
- Tutoring and / or advising: 4.000.00 USD to be paid in two equal installments 2.000.00 USD each term, the first during the first 30 days of the beginning of the program and the other before the beginning of the last year.

Failure to pay on the due dates determines the non-continuation of the studies and / or cancellation of the contract.

If the applicant were to delay the development of the execution of his researches, he could submit a request for an extension for a year or two years, what would be consulted with the National Commission of Scientific Degrees and if approved, he must pay the sum that is calculated according to the extra time to be extended and he must stay at least two months in the center in order to complete the process..

### **Professional Improvement Activities**

If the student is interested in other professional activities such as courses, internships, electives, trainings, specialized visits, diplomas and other academic training activities such as master's and doctorate degrees in Havana, he should sent his request to [docencia@smcsalud.cu](mailto:docencia@smcsalud.cu) from where it will be forwarded to the University of Medical Sciences in the province where he will receive the academic service and from there an officer in charge of the activity will continue the exchange with the student.

In the case of the activities of professional overcoming (courses, trainings, etc..) it must carry out the payment by bank transference or payments on line with not less than 30 days previous to its arrival to Cuba.

### **Details on bank transfers or payments on line (pasarela payment):**

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Calle 44 No. 502, entre 5ta ave y 5ta A.  
Playa, La Habana, Cuba

Telef: 53 7 209 0977  
[www.smcsalud.cu](http://www.smcsalud.cu)

**Payments are made by bank transfers from abroad or online payments through the pasarela payment. Online payments will be made by credit, debit or prepaid cards: VISA, MasterCard, Maestro, AMERICAN EXPRESS, ServiRed and VISAL Electron.**

Regardless the prices are established in CUC, bank transfers cannot be made in American dollars or from American Banks located or not in the United States of America or banks or branches that hold American capital

**Currency to be transferred:** Euros / Sterling Pounds / Canadian Dollars

The delivery must specify the name of the person to whom the payment is intended, university and activity to be paid. It must be ensured that the Cuban party receives the entire amount agreed, without discounts. The expenses associated with bank transfers made on behalf the Comercializadora de Servicios Médicos Cubanos, S.A. for the payment of the academic activity agreed in accordance with the terms of this Annex, will be assumed in full by each student, so that SMC receives the corresponding amount, free of taxes and other discounts that may proceed

To make online payments by pasarela payment students should contact the Cuban Medical Services Marketing Company by email [docencia@smcsalud.cu](mailto:docencia@smcsalud.cu) or in person on Tuesdays and Wednesdays from 8.30 AM to 5.00 PM

**Data Bank account for individual payments from abroad: (Is compulsory to reflect accurately the data expressed below and the name and surname of the student for whom the payment is intended)**

Beneficiary: CSMC. S.A  
No. of the account: 0300000004292620  
Name of the Bank: Banco Financiero Internacional, S.A. La Habana  
Swift Code: BFICCUHH  
Address of the Bank: 5ta. Avenida No. 9009, esquina calle 92, Playa, Miramar, Cuba

**Currency to be transferred:** Euros / Sterling Pounds / Canadian Dollars

**Transfers must be done through a correspondent bank.**

**Main correspondent Banks by countries of the Banco Financiero Internacional de Cuba, to be used according to your bank.**

<u>Curr</u>	<u>CorrespondentBank</u>	<u>SWIFT/BIC</u>	<u>Account No</u>
EUR	<b>KBC Bank N.V.</b> <b>BRUSELAS</b>	KREDBEBB	AccountNumber: 488-5919623-38
EUR	<b>IntesaSanpaolo</b>	BCIT IT MM	AccountNumber:

Curr	CorrespondentBank	SWIFT/BIC	Account No
	<b>Milano, Italia</b>		100100019758
EUR	<b>Banca Popolare di Milano SCaRL</b> , Milan	BPMI IT MM	AccountNumber: 39915409
EUR	<b>Banco Bilbao Vizcaya Argentaria SA</b> , Paris	BBVA FR PP	AccountNumber: FR7641189000011038055480124
EUR	<b>Banco Bilbao Vizcaya Argentaria SA</b> , Madrid	BBVA ES MM	AccountNumber: ES5001820061790080105632
EUR	<b>Banco de Sabadell SA</b> , Sabadell	BSAB ES BB	AccountNumber: 90101155424
EUR	<b>BANKINTER S.A.</b> , Madrid	BKKB ES MM	AccountNumber: ES9201280005430170000087
EUR	<b>CaixaBank SA</b> , Barcelona	CAIX ES BB	AccountNumber: ES63210056670910033699
EUR	<b>Banco Santander SA</b> , Madrid	ESPC ES MM	AccountNumber: ES7300301029490032985270

**In the details of the operation or concept of payment should say the University of Medical Sciences (UCM) to which you will receive services, the name and surname of the student and the activity in particular, for example:**

*Example 1: UCM Habana. Juan Martínez González. 1st Year Internal Medicine Specialty*

*Example 2: UCM Villa Clara. John Stevens. Basic Course Interventional Cardiology.*

*Example 3: UCM Santiago de Cuba. Pietro Nunno. Virtual Course Medical Education*

The intermediary or correspondent bank is in correspondence with the bank from which the transfer is made, which can be made by any payer, always communicating the name of the person to whom it is intended. **Transfers cannot be made in US dollars** or from banks or branches with US capital.

**In all cases**, the values expressed **do not include**:

- Non-academic services such as accommodation and meals
- Domestic or international transportation
- Telephone or Internet communications.
- Books, printing of materials, teaching aids, medical instruments.

- Visas, identity documents.
- Translations
- Legalization of documents before the Ministry of Foreign Affairs or embassies.
- Health insurance or medical care, paperwork and transportation of corpse in case of death.

### **Accommodation and Food**

**Accommodation:** Rooms with beds, air-conditioned or with fans with a capacity of up to 4 persons. Bathrooms are up to 4 students per module.

The meals, all readymade menu, that are offered in the student residences of the universities are based on the traditional Cuban cuisine, following the Cuban standards of feeding in the current conditions. The student has the option to consume it or not, but will not receive adaptation or other offers. The provision of vegetarian or other foods that respond to religious beliefs and / or cultural factors is not available.

All students residing in student residences belonging to the National Health System are required to comply with the Disciplinary Regulations established in each institution

### **Other accommodation options:**

- Hotels
- Duly legalized private tenant houses.

Accommodation in non-legalized houses is a violation of the Regulations for Foreign Students in Cuba.

### **RELEVANT INFORMATION**

To meet the requirements for enrollment in the Universities of Medical Sciences, applicants **should provide for expenses not covered in the price of academic services, accommodation and meals** such as:

- Legalization of documents to be delivered which costs should be coordinated with the Embassy of Cuba in the country of origin or residence.
- Academic visa whose costs must be coordinated with the Embassy of Cuba in the country of origin or residence. This requires that after knowing your are accepted you must sent and email to s [docencia@smcsalud.cu](mailto:docencia@smcsalud.cu), **60 days** before the proposed date of travel with the following information:

- ♣ Full name
- ♣ Sex
- ♣ Date and place of birth
- ♣ Nationality
- ♣ Home Address and email:



- ♣ Passport number
  - ♣ Issuing Country
  - ♣ Date of issue of passport
  - ♣ Date of expiry of passport
  - ♣ Objective of your visit
  - ♣ Date of entering to the country
  - ♣ Date of departure
  - ♣ Electronic address
- 
- If for timing reasons or others you are traveling with a tourist visa on arrival you must make the change of migratory status at a cost of 40.00 USD in stamps and making the identification document provided by the Immigration and Nationality Office of the Republic of Cuba, at a cost of 10.00 USD.
  
  - Health insurance established by law of the Cuban government. Its cost must be coordinated with ASISTUR, through the web site: <http://www.asistur.cu/>. Information about the coverage of the health insurance can be obtained through the following email address: [http://www.asistur.cu/seg\\_gm.pdf](http://www.asistur.cu/seg_gm.pdf).. You should coordinate with ASISTUR if students with health insurance issued in the country of origin are accepted or not. The price of the health insurance depends on age, sex, diseases the person suffers from, etc. There are health insurances acquired in the country of origin of the applicant with are equivalent to those sold by ASISTTUR, the only entity in Cuba authorized to determine their equivalence or not.

CORREDOR ASISTUR, S.A.

ADDRESS: Paseo del Prado No. 208 entre Trocadero y Colón

TELEPHONE: (53-7) 866 4499/ 866 8920 / 866 8339/ 867 1314/ 867 1315

Fax: (53-7) 866 8087

o The programs of (Medicine / Nursing / Stomatology and health Psychology can not suffer variations by default in terms of time and content. It is possible **to add time or time charges and contents** at the request of the interested party by means of a written request and analysis by the group of experts appointed by the Rector of the University of Medical Sciences where he will study. The applicant must pay the corresponding payment for time and / or added content according to technical opinion. There is no possibility of eliminating time or contents declared in the study programs of each specialty.

o Specialties programs are not sent before your arrival and official registration. Only general information of the specialty is sent at the request of the student, but never the complete curriculum. Upon arrival the student has the right to know the modules, terms and the evaluation system that make up the study program of the specialty that the student will take.

o If Spanish is not your native language, the student must first complete and pass the Spanish Language course (whose price is USD 3,000.00 or demonstrate his mastery of it through oral and written proficiency exam, whose price is 75, 00 USD) as well as the bank transfer voucher should be submitted upon arrival by the concept of Spanish Language Course.

## **ON SPECIALTY CHANGES, MOVEMENTS AND WITHDRAWAL**

- o If during the International Sanitary Control or after it is diagnosed any invalidating diseases described in this document, the student will be suspended from teaching activities and must return to his country **immediately**. If the illness is curable the student may return as long as he or she presents a legalized medical certificate at the Cuban embassy in his / her country of origin or residence, proving its cure. In any other case its readmission will not be possible.
- o If once studies have started, you decide to switch to another specialty and there are vacancies, you are entitled to make the change during the first 3 months after beginning his studies. To request the change, you must do so in writing to the Postgraduate Department of the center where you study, with a copy to the Postgraduate Department of the Academic Coordination of the UCM and the Directorate of Academic Services of Cuban Medical Services, S.A. and wait for the opinion of those institutions. To start the new specialty you **should pay again 1 000.00 USD by concept of registration in the new specialty** If for the specialty to which the student moves is a group of higher rate he should pay the difference before starting the same, but if moved to one of a lower rate, he does not receive a refund in that year and only from the next year he pays the corresponding to that academic year with the corresponding discount of what he paid according to the group in which the new specialty is classified. After 3 months and one (1) day you will not have the right to request a change of specialty.
- o To transfer from a UCM of a province to another, the student must address his request in writing to the Rector of the UCM where he is located and from there

will be the consultation of the possible movement to the Teaching area of the Ministry of Public Health, where It will be decided whether or not the movement is possible.

- If the student causes academic leave (due to personal problems, illness, etc.) in a period of less than 50% of the time declared in the study program for the agreed academic activity, he/she is entitled to a refund of 40% of the payment made for this concept, except for the **registration fee**. After 50% and one (1) day of the time declared in the study program for said activity, the student will not be entitled to any remuneration. The above does not exempt the student from the payment of any other economic responsibility acquired. If the cancellation is the result of violations of discipline or failure to comply with the regulations of the Ministry of Public Health's Residence Regime and the regulation no. 26- 2012 for and that of foreign students established by the Ministry of Higher Education (MES), no refund will be made. If the leave is the result of the diagnosis of any of the disabling diseases listed in this document or pregnancy, no reimbursement will be obtained and he/she must return immediately to its country of origin or residence.
- If the student causes withdrawal for any reason **during the first week** after the time declared in the study program of the professional development figures: courses, training, internships, diplomas or the first month of those corresponding to academic training: specialties, Masters and doctorates will be deducted 10% of the total payment made for academic services.
- Once the student's registration is officially signed, an individual contract will be signed between the student and the University of Medical Sciences where he will receive the academic services. Once signed the contract if the student doesn't present to the agreed academic services will be deducted 10% of the agreed amount without counting the tuition fee that is not refundable.

**APPLICATION FORM OF POSTGRADUATE ACADEMIC SERVICES SPECIALTIES,  
MASTERS, DOCTORATE PROGRAMS)**

**GENERAL INFORMATION**

1. Full Name:
2. Birth Country :
3. Mother's name:
4. Country of origin:
5. Name of the father:
6. Country of origin:
7. Personal Address:
8. Personal Telephone
9. Email address
10. Name of the company and number of insurance policy (if you have it)
11. Passport number
12. Date of birth:
13. Current occupation:
14. Work centre:
15. If graduated from any Health Science Career
16. Which? :            Date;
17. Institution that certified your degree:
18. Personal Disease Antecedents or Disability. Check list of invalidating diseases to study Health Science Careers related in Annex 1:  
Which ones? \_\_\_\_\_
19. Academic Service you would like to receive: \_\_\_\_\_
20. If Spanish is not your mother tongue what would you like to do? (Check with an X):  
a) \_\_\_\_ Study the Preparatory Spanish Course.

b) \_\_\_\_ Undergo Spanish proficiency test

21. You request to live in :

a) \_\_\_\_ University facilities

b) Other options, specify which \_\_\_\_\_

22. Contact person.

Name:

Relationship:

Phone number

Email:

23. Date of request

**NOTE** : Please, enclose your CV to this form.

## ANNEX 1

### **LIST OF INVALIDATING AFFECTIONS TO ENTER TO CARRY OUT STUDIES OF DIFFERENT CAREERS OF THE PROFESSIONS OF MEDICAL SCIENCES**

1. Total amputation of limbs or segments of members, excluding those of the lower limbs that are partial and do not require the use of prosthesis
2. Marked Cifo- scoliosis
3. Dwarfism
4. Amputation or agenesis of the fingers of one or both hands affecting manual skills
5. Ankylosis of large joints
6. Pectum carinatum or excavatum with cardio-respiratory failure
7. Curvature, shortening or lengthening of members who impede their functions or wearing clothing or footwear
8. Acromegaly
9. Chorea or athetosis
10. Blepharospasm. Bilateral ptosis
11. Retinitis Pigmentosa
12. Congenital Glaucoma
13. Bilateral Congenital Cataract
14. Bilateral severe hearing loss or kyphosis
15. Voice disorders and disorders of the speech
16. High degree of stuttering
17. Rhinolalia
18. Pemphigus
19. Discoid Fixed Lupus Erythematosus
20. Generalized dermatitis
21. Leprosy
22. Genodermatosis, ichthyosis (according to location and extent of the injury).  
Epidermolysis bullosa, Xeroderma pigmentosum, Von Recklinghausen Disease
23. Psoriasis
24. Paralysis of limbs
25. Ataxia
26. Epilepsy difficult to control
27. Mental deficiency of any degree
28. Personality disorders in a permanent state of inadequacy or frequent periods of decompensation
29. Psychiatric disorders in the form of permanent or frequent seizures despite treatment
30. Aftermath of traumatic injuries, burns or surgery, or keloid scars shrink, which makes movement difficult or produce functional disability or serious aesthetic problems or interfere with wearing clothes or shoes
31. Congenital Malformations or permanent disfigurements from any cause.
32. Malignancies
33. Hemophilia
34. Sickle Cell Anemia (sicklelema) hypo plastic and aplastic anemia
35. Chronic hepatitis with positive antigen
36. Cyanotic congenital heart disease

37. Congenital or acquired heart disease with physical limitations
38. HIV/AIDS
39. Any kind of active tuberculosis
40. Addictions to psychoactive substances prohibited by the Cuban laws
41. In the case of nursing, allergy to penicillin or other products.